



Clevedon School

BE KIND. BE BRILLIANT

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Headteacher: Jim Smith

28th August 2025

Dear Clevedon School Families,

Welcome everyone to the new academic year!

I hope you have had an opportunity to enjoy the sunshine-packed summer and are as excited as we are to start the new academic year. If you are joining the school as a new family, a special welcome to you and I look forward to meeting you in the coming weeks.

Following some excellent exam results for both Year 11 and Year 13, we have a real spring in our step, especially knowing we were one of the highest performing schools in the South West! We are thrilled for those students who sat exams and worked so hard to achieve these results.

Year 11 RESULTS DAY 2025



Year 13 RESULTS DAY 2025



We have also been successful over the summer with the progress of the new temporary accommodation, Woodside, and are on track to occupy it next week. We will share some photographs and a short introductory video as soon as we have taken control of the building– but it marks a significant step forward on our journey to the permanent re-build of our facilities.

With the building work now moving on and focusing on the permanent building solution, Mr Smith continues in his role as Headteacher, but with prime responsibility for the building project. Likewise, I will be continuing as Head of School, primarily focused on the day-to-day running of school operations. Clearly, we work very closely together, supporting each other in our roles and we hope that the delivery of a new building and record-breaking exam results is testimony to the arrangement working!

You will be aware that at the end of term we shared the financial difficulties faced by schools and the education sector. We were blown away by the generosity shown by our families as they supported key school events – we can not thank you enough. We will be having a number of fundraising events and initiatives through the year including a Quiz Night on October 17th – watch this space for more information.

I know it can seem a huge effort to transition from summer holidays back to term-time life, but your input and support in making this transition swift and regaining the school focus is hugely appreciated. This letter has some reminders as to the key messages that we will be relaying in school as we know many of our students benefit from having these in advance. Please go through these at home – it helps smooth the transition and, in some cases, helps settle any return to school nerves.

The Week Ahead...The Year Ahead...It's The Same Message!

The remainder of the letter covers key information about:

- The return to school: Wednesday 3rd September (Year 7 and Year 12) and Thursday 4th September (All)
- School Day
- School expectations including uniform and behaviour
- Attendance

The Return to School (Week B)

Students will be issued timetables on their first day in school.

Please note we are returning on a WEEK B of our two-week timetable cycle.

Timings of Day – Wednesday 3rd September – Years 7 and 12 ONLY*

From 8.30am	Year 7 arrive at school
8.50am	Year 7 go straight to assembly in Hall
10.00am	Year 12 go straight to assembly in Hall (Sixth Form Centre open before)
10.50am	BREAK
11.10 -12.00pm	Lesson 3
12.00 - 12.50pm	Lesson 4
12.50 - 1.25pm	LUNCH
1.25 - 1.30pm	Movement time to afternoon session
1.30 - 2.20pm	Lesson 5
2.20 - 3.10pm	Lesson 6

Timings of Day – Thursday 4th September – All Years*

From 8.30am	All students, apart from Y13, arrive on site
8.50 - 9.50am	All students to an extended tutor time, including timetable distribution
9.50 am	Year 13 arrive and go straight to hall
10.50 - 11.10am	BREAK
11.10 - 12.00pm	Lesson 3
12.00 - 12.50pm	Lesson 4
12.50 - 1.25pm	LUNCH
1.25 - 1.30pm	Movement time to afternoon session
1.30 - 2.20pm	Lesson 5
2.20 - 3.10pm	Lesson 6

** Please note that some lessons in the first two days will be used for administrative purposes eg school photographs.*

Please do encourage your child to make a smaller, 'ready reckoner' pocket sized copy of their timetable to slot in their blazer pocket.

School Day 2025-26: Timings

8.40am	All students should be on school site
8.50 - 9.10am	Tutor period (inc. House / Post 16 assembly one day per week)
9.10 - 10.00am	Lesson 1
10.00 -10.50am	Lesson 2
10.50 - 11.10am	BREAK
11.10 - 12.00pm	Lesson 3
12.00 - 12.50pm	Lesson 4
12.50 - 1.25pm	LUNCH
1.25 - 1.30pm	Movement time to afternoon session
1.30 - 2.20pm	Lesson 5
2.20 - 3.10pm	Lesson 6
3.10pm	End of Day – Enrichment and revision activities start

Tutor Groups – Years 7-11

Tutor groups at Clevedon School are vertical (mixed age) and everyone in the group belongs to the same House. Where possible we have kept students with the same Tutor as last year but where there has been a change in Tutor group the previous group can be seen in (brackets).

Information regarding House Tutor groups will be displayed on large posters around the school site on Wednesday 3rd and Thursday 4th September to remind students.

Conygar			Marine			Valley			Walton		
AKN	Mr A J KNIGHT		ENI	Mr E NIGHTINGALE		FWO	Ms F WOOD		CCA	Mr C J CAMPBELL	
PGR	Mr P GREENUP		CSH	Mr C D SHERRING		STH	Mr S J THOMAS		ENO	Miss E NORMAN	
Assembly: Wednesday			Assembly: Thursday			Assembly: Tuesday			Assembly: Friday		
CAFO	Mrs A F FROST	M10	MAPR	Miss A L PERRY	S2	VDMC	Mr D MACLAREN	A4	WABR	Mr A W BROWN	D1
CBTU	Mr B J TURNER	D5	MASM	Mrs A C SMART	W11	VEWO	Miss E WOOD	H5	WCWI	Mr C H WISE	W19
CEHI	Mrs E M HILL	H6	MBLI	Ms B L LINDOE	W4	VGKI	Miss G KILLINGBECK	H7	WDTH	Miss D THOMAS	M8
CHSA	Ms H S SAUNDERS	W1	MDLO	Miss D LONGHURST	A2	VGSM	Mr A G SMART	S7	WGWA	Mr G M WATSON	S8
CJMO	Mr J T MOSS	W15	MESK	Ms E D SKIFFINGTON	W13	VHDA (VRHO)	Miss H DAVIES	W9	WHBE	Miss H BELL	W10
CKMO	Mrs K K MOCKFORD	A1	MGHE	Mrs G HENGSTENBERG	H2	VJSE	Mrs J SELVEY	W7	WIBU	Miss I BUCK	W16
CKPR	Miss K A PRITCHETT	M9	MJLA (MNRO)	Miss J LANE	W8	VKDA	Ms K J DAVIES	TF1	WLGO	Miss L GORDON	W3
CPBT	Ms P BOOTH	S9	MKMA (MENI)	Mrs K MARTIN	W20	VKMC	Mr K J MCCARRON	M4	WPCR	Miss P CLARKE	S5
CRBU	Mrs R BURNELL	M3	MPJE	Mr P S JENKINS	M11	VLWI	Mrs L WILKINS	S11	WTDA	Mr T G DALBY-ANNING	MU1
CSCO	Mr S G COURT	S10	MTBA	Mr A J BATTISTA	H1	VSHA (VMPE)	Mr S HARRIS	S1	WWDA	Mr W DAVIS	H8
SIXTH FORM			SIXTH FORM			SIXTH FORM			SIXTH FORM		
CJWO	Mr J D WORLAND	A6	MCAS	Miss C J ASTLEY	S6	VJCO	Mr J P COUGHLAN	H3	WHHU	Mrs H C HUNTER	W12
CRWI	Miss R E WILKINS	A3	MMCU	Mr M S CULLEN	H4	VRBR	Mrs R A BROWN	A5	WHTE	Mrs H L TEBBUTT	D2
EXEMPT STAFF											
Mr J SMITH, Mr S KENT, Mr M THIE, Miss L KEEFE											

School Minibus

The school minibus will start on Wednesday 3rd September following normal timings. Details have been sent to Year 7 Families separately (including the new Year 7 Portishead Bus service)

Safeguarding Team

Mrs Hutchings (Assistant Headteacher) is our Designated Safeguarding Lead and leads the Safeguarding Team which also consists of:

- Mrs James - Deputy Designated Safeguarding Lead
- Mr Thomas - Deputy Designated Safeguarding Lead
- Mrs Ball – Safeguarding Officer
- Mrs Grant - School Counsellor

Entrance / Exit Arrangements to School

The main school pedestrian/bike entrance (Valley Road) and the back pedestrian entrance (The Ripple path) are open for all students at the start and the end of the day.

During the day both entrances are locked.

Students arriving during the day should proceed to the Valley Road main entrance where they will use the video intercom to enter the site.

Secure bike storage facilities (locked between 9am – 3pm) are available, with a smaller number of unlocked spaces available for anyone who knows in advance that they may have to leave the site eg Post-16 students.

Dropping off/collecting students

Cars **are not permitted on-site** for drop-off or collection without either:

- a vehicle permit – please speak with your Head of House / Student Support;
- medical reasons – eg child has an injury;
- pre-booked appointment with a member of staff – although bike storage facilities are available should you prefer.

Keeping car use to a minimum on site helps protect the students and avoids many health and safety issues. Drivers must always use the Visitor Parking bays and must not sit in idling vehicles. Thank you for your understanding.

We also ask that you are considerate to our neighbours and do not block driveways, obstruct the pavement and use the immediate vicinity for parking. It can pose considerable difficulty for emergency vehicles and add to a very congested area.

Please note that on-going gas mains replacement in Walton Road means there is only access to the school via the Holly Lane diversion.

Lunch, Break-time and Catering Information

The catering company, Chartwells, operates a cashless site. You add credit to your child's account via ParentPay.

There are four serveries available:

- The Kitchen – traditional hot meals, sandwiches and desserts
- The Kiosk – 'grab and go offer' inc. pasta pots
- V-Shed – dedicated vegan and vegetarian meals inc. live cooked-to-order offer
- Sixth Form Snack Shed – exclusive facility for Sixth Form students

A reminder we do not sell bottled drinks therefore it is essential that all students bring a refillable bottle with them to refill with water, squash or the juices that are available. Please note, canned drinks are not permitted.

Making sure everyone is fed and watered is a key part of the day and we are of course ready to help when needed. If unsure, students can ask any of the staff on duty, who are easily identified by their fluorescent tabards / jackets.

Uniform

School uniforms are an important part of creating a sense of belonging to the House and school. Our expectations are clearly laid out on the website [Clevedon School - Uniform](#) and all items of clothing should adhere to these standards. As we have said many times previously, just because

it is in the 'Back To School' range of a retail outlet, it does not necessarily mean it is compliant with our standards.

If any family is indeed of support with uniform choices or finances, then please contact the school via office@clevedonschool.org.uk and we will support.

Thank you in advance for the role you play in making sure your child is sent to school in the correct uniform – we never choose to make it an issue but do expect the uniform to be correct.

School Toilets

Students have access to toilets in different parts of the school including the main corridor, art block, science block and the new Woodside block. We do encourage students to use the toilets before and after school, break time and lunch time meaning wherever possible, they are not used during lesson time.

We have this and many other expectations in place to minimise interruptions to learning.

However, if students do require the toilet in their lesson time, they can discreetly ask permission from their teacher who will manage the situation sensitively and appropriately.

Where use is excessive, and becoming a distraction to individual or class learning, contact home will be made to make sure there are no undiagnosed needs nor other wider issues that need to be discussed.

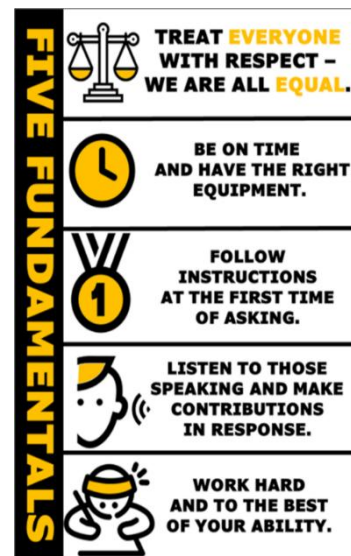
Students with medical conditions will have an exit card and can simply show this to their teacher.

Best Behavior First

Best Behaviour First is our long-established approach to expecting the best behaviour from students. It is simple and effective with students given the opportunity to correct behaviour throughout the process and bring an end to any escalation.

All staff and students at Clevedon School have the right to teach and learn in a disruption free environment. Best Behaviour First builds on the culture and ethos that naturally permeates the classrooms to ensure that all students are able to learn without disruption by:

- putting the emphasis on students to take responsibility for their own learning and behaviour;
- eliminating disruptive behaviour from the classroom;
- giving staff, students and parents clarity as to classroom expectations and consequences if these expectations are not met;
- giving staff the freedom to teach in innovative and exciting ways without concern for low- level disruption.



The consequences for not following instruction and modifying behaviour are quite simple and always recognise any reasonable adjustments for SEND that may need to be made:

1. First Warning = verbal reminder of expected behaviour
2. Second Warning = Break/Lunch/After school detention (5mins)
3. Third warning = parked and same day after school detention of 30 or 60mins

For serious disruption, the school reserves the right to remove students from the classroom and in very serious cases exclude from school up to and including permanently.

Mobile Phone Devices (including smart watches and ear pods)

We do not permit the use of mobile devices and associated technology during the school day and operate a 'Gate-to-Gate' policy ie **they are not be used or seen from when students arrive to when they leave the school gates.**

Members of the Senior Leadership Team meet all students upon arrival at school in the morning, and students are asked to switch their mobile phone off/remove earphones and place them in their bag.

If a device or earphones are seen within a lesson, equipment is confiscated and can only be collected by a Parent / Guardian.

To help reduce the students' dependency on their mobile (especially after the summer holidays), we appreciate it if parents do not call or text your child during school hours. Instead, please contact the school so your message can be passed on.

Students should not contact their parents directly by using a mobile device if they feel unwell. They should alert a teacher who will send them to Student Reception / First Aid, to be seen by a trained first aider.

Students who use an iPad or computer in lessons to support learning are not permitted to use these at break or lunchtime, unless permission has been given by the Learning Support Team.

Special Educational Needs

We appreciate returning to school in September can be challenging for any student, but especially where there are increased levels of anxiety or for those for whom school poses additional challenges.

Please contact office@clevedonschool.org.uk if you require any additional support this forthcoming week.

Attendance and Punctuality

We all know how important education is and connecting with our offer through great attendance and punctuality the key to securing future success.

For many students and families this comes without a challenge and they naturally want to be in school and on time. Where it is more challenging, we want to work with you to improve

attendance and punctuality so that your child can enjoy all the benefits of a full, holistic education.

This involves us working collaboratively using the resources available to us as we breakdown the barriers and secure great attendance and punctuality. To help achieve this, all Futura Learning Partnership schools will operate the same policy and details are available on the website.

If in the rare event your child is unable to attend school, please inform the school by email on each day of absence by 9.30am:

Absence e-mail: attendance@clevedonschool.org.uk

*****You must include student name, class and full reason for absence*****

If you have any queries about this or any other attendance related query, please email mwescott@clevedonschool.org.uk.

First Aid and Controlled medication arrangements

As we start another year, please can I remind you that First Aid trained staff are there to deal with in-school situations that require medical support eg to respond to injuries, cuts, vomiting, critical incidents and significant illness that develops during the day.

There is not the capacity, nor is it their role to deal with students who arrive feeling unwell, tired or carrying injuries that have been sustained the previous day / evening and that evidently need hospital attention.

Please can you also ensure that students have the capacity to have a drink and a snack as this is often the most successful First Aid treatment. All students should have a water bottle that can be refilled in school, in order to keep hydrated.

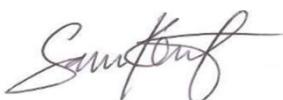
Any student that requires a controlled medication should report to First Aid at the prescribed time for the medicine to be administered.

And Finally...

I appreciate that this is a lot of information for one letter, but it is incredible what is forgotten over the long summer break! With that out of the way, let's get excited about the opportunities that are in front of us, the power of education to transform lives and embrace the privilege we all have in connecting your children - our students - with the best education possible. I can't wait to see this all taking shape beginning next week!

It's good to be back – let the new academic year and House Championship begin!

Best wishes



Sam Kent
Head of School